

RBA BOARD MEETING

November 8, 2017

4:30 p.m.

The Bridge Center

Present: Barry Fratkin, Harry Gellis, Karen Hamlett, Randall Holden, Linda MacCleave, Francis Terminella, Debra Gardner, Tom Kasvin, Ed Kinlaw, Anne Atwood

Absent: Chris D'Ambra, Becky Duty

Quorum present? Yes.

Proceedings: Meeting called to order at 4:30 p.m. By President, Barry Fratkin and a motion was made and seconded to accept the minutes from the September Board meeting.

Treasurer's Report: Tom Kasvin provided the YTD Balance Sheet and the YTD Profit and Loss Comparison. A discussion of financial matters followed. A motion was made by Linda MacCleave to accept the Report and seconded by Anne Atwood. The motion passed unanimously.

Old Business: None.

New Business:

Ernest Bartholomew from Fredericksburg was nominated to fill the Board seat vacated by Paul McGowan. This motion was made to this effect by Linda MacCleave and seconded by Harry Gellis. It passed unanimously. Since this is an election year, a nomination committee will be appointed in March.

Shirley Crockett from Northern Neck has requested 10 BridgeMates, a server and a case. A motion was made by Anne Atwood and seconded by Harry Gellis, and after discussion, passed unanimously. Bob MacCleave will order. Appropriate procedures to be followed (exact name of club, person responsible, lease signed).

ACCA Temple: 13 dates have been locked in for the coming year and the 2017 Christmas Mother Game. Barry Fratkin detailed the dates, as well as a breakdown of the fees.

Christmas Mother Game: In the past, the RBA has matched up to \$1000 with what has been raised at the Game. This year, after a lengthy discussion, there was a motion made by Anne Atwood which was seconded by Linda MacCleave and passed unanimously, to match only \$500 for the Christmas Mother and send the other \$500 to support the Shriner's Children's Hospitals.

Directory Ads: Francis Terminella needs help soliciting ads for the new directory.

Bidding Box Inserts: Due to a misunderstanding at the last Board meeting, Harris Gellis purchased 20 sets of bidding box inserts for the Bridge Center, costing \$557. There were several things wrong with this purchase: 1. as a consumable/supply, this was not an appropriate purchase made by the RBA; 2. it went outside the normal purchasing process which would go through the Finance Committee which would then make a recommendation to the Board; and 3. it is the responsibility of the Business Manager, Bob MacCleave, to then make the purchase if the Board so directs. All purchases not in the ordinary course of RBA business, such as new cases or supplies for the Welcome Packets, for example, must follow the above procedure. Because Harry Gellis thought he had the Board's permission to make the purchase, however, the Board reluctantly approved payment of the bill in this instance following a motion made by Ed Kinlaw and seconded by Francis Terminella.

Cases: After a discussion by the Board, Ed Kinlaw will check which cases need to be replaced and Bob MacCleave will be responsible for that purchase. No subsequent Board approval is necessary.

There being no other business to discuss, at 5:50 p.m. Linda MacCleave made a motion to adjourn the Board meeting which was seconded by Ed Kinlaw and passed unanimously.